

I. At 6:30 pm the meeting was called to order in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson and Selectmen's Clerk Jeanne Nygren. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. This meeting is live broadcast and will be rebroadcast throughout the week ahead.
2. MRI personnel are in the field working usually on Fridays for quarterly reviews of properties. They carry MRI Photo Identification and have with them, a letter from the Town. If you have any questions, please contact Jeanne or Heidi in the Selectmen's Office.
3. School District Deliberative Session is scheduled for Saturday February 4, 2017 at 9:00 am with a snow date of Tuesday February 7, 2017– at 7:00 pm.
4. The Town Deliberative Session will be held at 7:00 pm on Monday February 6, 2017– with a snow date of Wednesday February 8, 2017. All Deliberative Sessions are held at Ellis School.
5. Tuesday January 24, 2017 is the Last day for new registrants who want to register prior to Candidate Declaration Period. Supervisors of Checklist will meet from 7:00 to 7:30 pm at the Fremont Public Library. Town Clerk is open 7:30 am to 3:00 pm.

TOWN & SCHOOL ELECTIONS - CANDIDATE DECLARATION PERIOD

The filing period for Town and School District Offices begins on Wednesday, January 25, 2017 and runs through Friday, February 3, 2017. You can sign up during any Town Clerk Office hours. On Friday February 3, 2017, the Town Clerk and School District Clerks will be available from 3:00 to 5:00 pm for sign-ups only, at the Fremont Town Hall.

TOWN POSITIONS OPEN in 2017

Town Clerk Tax Collector: 1 for 3 years
Selectman: 1 for 3 years
Trustee of Trust Funds: 1 for 3 years
Library Trustee: 1 for 3 years
Budget Committee: 2 for 3 years
Budget Committee: 1 for 1 year
Cemetery Trustee: 1 for 3 years

SCHOOL DISTRICT POSITIONS OPEN in 2017

School Board Member: 1 for 3 years
School District Treasurer: 1 for 1 year
School District Clerk: 1 for 1 year
School District Moderator: 1 for 1 year

Additionally, any interested School District Candidate can contact School District Clerk Trish Coulombe to make other arrangements to sign up within the candidate declaration period. (email to: dantric4@yahoo.com)

You must be a Fremont resident and a registered voter to declare Candidacy for Town or School District Office. You can register to vote with the Town Clerk during regular office hours and also with the Supervisors of the Checklist during posted sessions.

To complete the Declaration of Candidacy form, you can see the Town Clerk during regular office hours, or contact the School District Clerk. Other election questions can be directed to the Town Clerk's Office at 895 8693 x 16.

Contact the Town Clerk with election questions at 895 8693 or by email: FremontClerk@comcast.net

Supervisors will meet on Saturday January 28, 2017 at the Fremont Public Library from 11:00 – 11:30 am to correct the checklist before the Deliberative Sessions. This is the last time to register to vote prior to the Deliberative Sessions. If you are not registered, you cannot vote at either Town or School Deliberative Session, as same day voter registration is NOT AVAILABLE for Deliberative Sessions.

III. LIAISON REPORTS

On January 9, 2017, the Economic Development Committee Community meet at the Spaulding & Frost Community Café on Spaulding Road. They are currently viewed as an ad hoc committee and they spoke of their mission and purpose. There was discussion of whether they should be formerly organized as a Town Committee. They are in the process of identifying lots in certain zoning districts to reach out to owners to find out any plans in the future. Their next meeting is February 13, 2017 at 6:30 at the Spaulding & Frost Community Café, located at 25 Spaulding Road.

At the January 11, 2016, Public Budget Hearing/Budget Committee meeting Cordes reported there were minimal changes in the language on the Warrant Articles, and a lot of information presented.

IV. APPROVAL OF MINUTES

A motion to approve the minutes of the January 5, 2017 meeting as written was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

A motion to approve the minutes of the January 11, 2017 meeting as written was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input-none.

7:00 pm Department Heads-none.

VI. OLD BUSINESS

1. Carlson submitted the part-time earned time calculations based on completed 2016 payroll year and the letters prepared to all eligible employees with their earned time: Eric Abney, Marlene Emery, Nancy Mason, Cathy Murdock, and Jeanne Nygren. A motion was made by Janvrin to approve these letters for the employees above for their part time earned time and for the Chairman to sign the letter for Carlson. This was seconded by Barham. The vote was unanimous 3-0. Carlson also indicated that a spreadsheet has been prepared for all full-time employees to document vacation current year and any amounts carried over from 2016 to get a current total for each.

VII. NEW BUSINESS

1. After review of the payroll manifest for \$22,181.98 the current week January 13, 2017 a motion to approve was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

A motion to approve the accounts payable manifest for \$562,914.02 for the current week dated January 13, 2017 was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

2. For the Town Report Selectmen's Report, Cordes has been working on it. There was also some discussion about the 2017 Town Meeting Warrant and additional language being added to clarify that the 2% franchise fee is only on the television portion of your cable bill. Bruce White asked for this additional information to be added to the Warrant for clarity, as well as explained in the Warrant Article Narrative. Carlson will make copies of the first draft of the Narrative for Board members to review, as it and the Warrant, need to be finalized next week.

3. A motion to approve the manifest for voided/reissued paycheck for Matthew Thomas in the amount of \$138.52 was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0. There is no new expense with this manifest, it simply documents the voiding of check #53778 (lost) and reissuance of check #54632 in the same amount.

4. The Board reviewed the folder of incoming correspondence which included the Building Inspector's update on the building renovations where he had a marked up the floor plan for the camera locations for the security system for the Selectmen's approval. The Board asked Carlson to contact Chief Twiss to get his recommendations on the best locations. A wetland application review sheet was submitted for the Board approval and this was reviewed and accepted with the Town Engineer's approval. A review on the yearly spreadsheet for the total tonnage for 2016 was calculated at 23% tonnage for recycle.

5. A motion to approve the FCTV Revolving Fund Manifest 2017-01 in the amount of \$159.60 for reimbursement to the General Fund for eight months of the static IP address, payable to Comcast was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

6. A motion to approve the Land Use Change Tax for parcel 03-015.001.035 at 1 Chase Road in the amount of \$2,142.85 per agreement was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

7. Janvrin moved to approve Purchase Order 2017-001 for \$4,260.75 for stamped envelopes and use of the Town credit card to purchase them from the USPS SEU prior to pending postage increase, and further to have the Chairman sign the Purchase Order on behalf of the Board. This was seconded by Barham. The vote was unanimous 3-0.

8. Barham moved to approve a request for a vacation day on January 30, 2017 for Carlson. This was seconded by Janvrin and approved 3-0.

At 7:26 pm Janvrin moved to enter into non-public session pursuant to NH RSA 91-A 3 II (c) to discuss a personnel matter and conduct candidate interviews. Cordes seconded and the roll call vote was unanimously approved 3-0: Cordes-yes; Janvrin-yes; Barham-yes.

The next regular Board meeting will be a work session, to be held on Thursday January 19, 2017 at 6:30 pm.

Respectfully submitted,

Jeanne Nygren
Selectmen's Clerk

At 9:00 pm Barham made a motion to return to public session. It was seconded by Janvrin and the motion was approved 3-0.

On a motion by Janvrin and second Barham the Board voted 3-0 to approve the payroll check dated 12/30/2016 to Richard Butler in the amount of \$516.20 dated 12/30/16. The Board will have a manifest prepared to sign next week to further document the release of the check.

At 9:01 pm Janvrin made a motion to adjourn the meeting. The motion was seconded by Barham and approved 3-0. Meeting was adjourned 9:01 pm.

End of meeting minutes and minutes of non-public session taken by Cordes.